

**Region III Environmental Services Assistance (ESAT)**  
**Solicitation # PR-HQ-00-10657**

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The EPA requires contractor support in establishing and staffing an Environmental Services Assistance Team (ESAT) in EPA's Region 3 to perform work in the following task areas: Analytical Support, Data Review, Analytical Logistical Support, Quality Assurance/Quality Control Support, and Other Task-Related Activities. Analytical support includes analysis of environmental samples for organic and inorganic chemical elements/compounds; biological testing employing aquatic and sediment toxicity, bioaccumulation, seed germination, microbial, viral, and other biological tests; biological sampling and biological assessments; maintenance and operation of one or more mobile analytical laboratories; performance of field chemical and physical analysis using portable or mobile instruments; field warehouse operations support; and laboratory support functions. Data review includes review of organic, inorganic, dioxin, and other analytical data to assess data quality and completeness. The review may require the use of Computer Aided Data Review and Evaluation (CADRE) or other automated data review systems. Analytical logistical support shall be provided to field, analytical, quality assurance, and Regional Sample Control Center (RSCC) activities in the following areas: tracking of samples and data packages, tracking of documents, generating and distributing forms, such as chain-of-custody, traffic reports, and sample tags, data base entry and maintenance, archiving and retrieving analytical data, and computerized drafting support. Quality assurance/quality control support includes preparing QA project and/or sampling and analysis plans, standard operating procedures, preparing and/or reviewing ecological risk assessments, biodiversity assessments, and endangered species assessments. The work will be performed in EPA provided laboratory facilities in Region 3 located at 701 Mapes Road, Ft. Meade, MD 20755-5350. EPA anticipates the award of an indefinite delivery/indefinite quantity type contract with flexible pricing (cost or fixed) depending on the required work. The order periods will be one three-year period and one two-year option period. The RFP will be issued on or around June 9, 2000 with proposals due 30 days after issuance of the solicitation. The best estimate of work required annually is 30,400 hours or 91,200 for the base ordering period and 60,800 for the option period. The maximum hours required are 97,500 (91,200 + 6,300) for the base period and 65,000 (60,800 + 4,200) for the option period. The EPA intends to solicit for this requirement utilizing Full and Open Competitive procedures after exclusion of sources. Sources

excluded are Contract Laboratory Program (CLP) contractors and/or firms with substantial interest in CLP. The applicable SIC Code is 8744 with a size standard of 500 employees. To be placed on the source list, interested parties must forward requests via Internet E-mail as stated below, via facsimile (202) 565-2557 or in writing to U.S. EPA, Attn: H. Burke (3805R), 1200 Pennsylvania Ave, NW, Washington DC 20460 no later than June 5, 2000. The source list will be published one time in conjunction with the release of the RFP. Information regarding this procurement will be posted on the World Wide Web at <http://www.epa.gov/oam/srpod> as it becomes available. In an effort to streamline the procurement process, and to utilize the Internet and electronic communications to the maximum extent possible, the subject RFP, amendments and other related items for this procurement will be posted at this same web site. Offerors must download the RFP and related documents from the Internet, no printed copies will be available. Questions regarding the procurement may be e-mailed to the contract specialist at [burke.hannah@epa.gov](mailto:burke.hannah@epa.gov). Telephonic requests for information will not be honored.

Status as of June 6, 2000: The anticipated release date for the RFP is June 21, 2000 and a pre-proposal conference will be held at Fort Meade, MD, on July 13, 2000.